



CITY OF NORTH MIAMI BEACH

Special Meeting

City Hall, Commission Chambers, 2nd Floor

17011 NE 19th Avenue

North Miami Beach, FL 33162

Monday, April 3, 2017

6:00 PM

Mayor George Vallejo
Vice Mayor Marlen Martell
Commissioner Anthony F. DeFillipo
Commissioner Barbara Kramer
Commissioner Beth E. Spiegel
Commissioner Frantz Pierre
Commissioner Phyllis Smith

City Manager Ana M. Garcia, ICMA-CM
City Attorney Jose Smith
City Clerk Pamela L. Latimore, CMC

Notice to All Lobbyists

Any person who receives compensation, remuneration or expenses for conducting lobbying activities is required to register as a Lobbyist with the City Clerk prior to engaging in lobbying activities before City Boards, Committees, or the City Commission.

Special Meeting Agenda

1. **ROLL CALL OF CITY OFFICIALS**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **LEGISLATION**
 - 4.1. **Resolution R2017-37 Urban Design and Planning Services (Richard Lorber, Community Development Director and Joel Wasserman, Chief Procurement Officer) TO BE DEFERRED**
 - 4.2. **Resolution R2017-38 NMB Water Operations, Maintenance and Program Management Services (Jeffrey Thompson, P.E. Public Utilities Director and Joel Wasserman, CPPO, Chief Procurement Officer)**

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER WHO CONCURS WITH THE EVALUATION COMMITTEE AND APPROVING THE RANKING OF THE THREE (3) MOST HIGHLY QUALIFIED FIRMS THAT RESPONDED TO REQUEST FOR QUALIFICATIONS NO. 2016-08 “NMB WATER OPERATIONS, MAINTENANCE, AND PROGRAM MANAGEMENT SERVICES” TO PERFORM THE SERVICES FOR THE CITY OF NORTH MIAMI BEACH’S WATER AND WASTEWATER

UTILITY; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH THE TOP-RANKED, MOST-QUALIFIED FIRM AND, IF NEGOTIATIONS ARE UNSUCCESSFUL, WITH THE NEXT HIGHEST RANKED FIRM SUCCESSIVELY, UNTIL AN ACCEPTABLE AGREEMENT CAN BE RECOMMENDED FOR CITY COMMISSION APPROVAL.

5. ADJOURNMENT



City of North Miami Beach
17011 NE 19 Avenue
North Miami Beach, FL 33162
305-947-7581
www.citynmb.com

MEMORANDUM

 [Print](#)

TO: Mayor and City Council

FROM: Ana M. Garcia, City Manager, ICMA-CM

VIA: Jeffrey Thompson, P.E. Public Utilities Director
Joel Wasserman, CPPO, Chief Procurement Officer

DATE: Monday, April 3, 2017

RE: Resolution R2017-38 NMB Water Operations, Maintenance and Program Management Services (Jeffrey Thompson, P.E. Public Utilities Director and Joel Wasserman, CPPO, Chief Procurement Officer)

BACKGROUND ANALYSIS:

In an effort to provide Excellent Municipal Services, in a financially responsible manner, consistent with our Strategic Plan, the City of North Miami Beach issued RFQ-2016-08 NMB Water Operations, Maintenance and Program Services with electronic notices posted on the City's website and DemandStar, with electronic notification sent to over 600 vendors on November 18, 2016, in accordance with Florida Statutes and the City of North Miami Beach's City Code.

The City received questions from several potential respondents and issued an addendum to provide responses, clarification, and on January 5, 2017, the City held a Non-Mandatory Respondent's Question and Answer Session, with representatives from 9 (nine) companies in attendance.

The City Manager established an Evaluation Committee comprised of the Deputy City Manager, the Director of Human Resources, the Finance Director, the Chairperson, Public Utilities Commission, a Senior Professional Engineer from Miami-Dade County Water and Sewer Department and the Director NMB Water as an ex-officio non-voting member.

On January 26, 2017, the City received an opened Submission of Qualifications from 4 respondents: CH2M Hill Engineers, Inc., Suez North America, U.S. Water/Wade Trim. LLC and Veolia Water North America-South, LLC.

Procurement Management Division conducted and administrative review of the submissions and deemed all submission responsive, and on February 8, 2017, the City and outside Legal Counsel, Bryant Miller Olive P.A., conducted an Evaluation Committee Orientation and Document Distribution meeting to review the Evaluation Committee Guidelines and Evaluation Criteria/Scoring Sheet.

On February 21, 2017, at a publicly advertised meeting, the Evaluation Committee submitted initial scoring of the responses. The Evaluation Committee conducted a public discussion, regarding the established evaluation criteria of Technical Resources, Capabilities and Proximity, Key Staffing, Organization, and Single Point Accountability, Relevant Project Experience, Project Understanding and Approach Financial, Regulatory and Contract Compliance and Certified MBE Status.

Subsequent to the public discussion the Evaluation Committee adjusted their scoring removing points from Credited MBE from Veolia Water North America-South, LLC and scored the respondents as follows:

CH2M	Hill	Engineers,	
Inc.....			91
Suez		North	
America.....			75
U.S.	Water/Wade	Trim,	
LLC.....			82
Veolia	Water	North	
LLC.....		America-South,	84

The Evaluation Committee thereafter determined it was appropriate to invite the top three ranked respondents to make oral presentations and provide clarification to their responses submitted to the City. CH2M Hill Engineers, Inc., U.S. Water/Wade Trim. LLC and Veolia Water North America-South, LLC were notified of the request to present and address questions at the March 7, 2017, Evaluation Committee Meeting.

On March 7, 2017 the Evaluation Committee conducted oral presentations, discussion and questions with the three respondents. Following the presentations, discussion and questions, the Evaluation Committee re-scored each respondent based on the response and clarification presented.

After three public meetings, and a rigorous review and analysis of the qualifications of each of the responding firms, the Committee ranked the top three (3) firms in the following order:

- 1st CH2M
- 2nd U.S. Water/Wade Trim, LLC
- 3rd Veolia Water North America-South, LLC

Based on the Evaluation Committee's recommendation, the City Manager conducted due diligence on the top ranked firm of CH2M and communicated directly with the City Managers from both the City of Pembroke Pines, Florida and City of Cocoa, Florida, two of CH2M's Florida clients. Both Cities provided excellent information about CH2M's communications, capabilities, understanding, ability to transition employees, responsiveness, highly professional work ethic, along with other details.

Additionally, in conducting due diligence of the top ranked firm of CH2M it is noted that CH2M has great experience with AFSCME, the union that represents the majority of our utility employees. CH2M is an international company with experts in every discipline necessary for the successful operations of our utility. Our ongoing research resulted in looking into the Securities and Exchange Commission as it relates to CH2M and the company was clear and clean.

RECOMMENDATION: The City Manager, Evaluation Committee and Chief Procurement Officer recommend the City Commission approve the ranking and authorize the City Manager to negotiate with the 1st ranked respondent, CH2M Hill Engineering, Inc. and in accordance with Florida Statutes then negotiate with 2nd ranked and then 3rd ranked if an impasse is reached.

**FISCAL/BUDGETARY
IMPACT:**

ATTACHMENTS:

- | |
|---|
| <input type="checkbox"/> Recommendation Memo and Evaluation Committee Ranking |
| <input type="checkbox"/> Additional Back Up |
| <input type="checkbox"/> R2017-38 |

CITY OF NORTH MIAMI BEACH MEMORANDUM



PROCUREMENT MANAGEMENT DIVISION

TO: Ana M. Garcia, City Manager
FROM: Joel Wasserman, Chief Procurement Officer
DATE: Thursday, March 09, 2017

RE: RFQ-2016-08, NMB Water Operations, Maintenance and Program Services

BACKGROUND:

In an effort to provide Excellent Municipal Services, in a financially responsible manner, consistent with our Strategic Plan, the City of North Miami Beach issued RFQ-2016-08 NMB Water Operations, Maintenance and Program Services with electronic notices posted on the City's website and DemandStar, with electronic notification sent to over 600 vendors on November 18, 2016, in accordance with Florida Statutes and the City of North Miami Beach's City Code.

The City received questions from several potential respondents and issued an addendum to provide responses, clarification, and on January 5, 2017, the City held a Non-Mandatory Respondent's Question and Answer Session, with representatives from 9 (nine) companies in attendance.

The City Manager established an Evaluation Committee comprised of the Deputy City Manager, the Director of Human Resources, the Finance Director, the Chairperson, Public Utilities Commission, a Senior Professional Engineer from Miami-Dade County Water and Sewer Department and the Director NMB Water as an ex-officio non-voting member.

On January 26, 2017, the City received an opened Submission of Qualifications from 4 respondents: CH2M Hill Engineers, Inc., Suez North America, U.S. Water/Wade Trim. LLC and Veolia Water North America-South, LLC.

Procurement Management Division conducted an administrative review of the submissions and deemed all submission responsive, and on February 8, 2017, the City and outside Legal Counsel, Bryant Miller Olive P.A., conducted an Evaluation Committee Orientation and Document Distribution meeting to review the Evaluation Committee Guidelines and Evaluation Criteria/Scoring Sheet.

On February 21, 2017, at a publicly advertised meeting, the Evaluation Committee submitted initial scoring of the responses. The Evaluation Committee conducted a public discussion, regarding the established evaluation criteria of Technical Resources, Capabilities and Proximity, Key Staffing, Organization, and Single Point Accountability, Relevant Project Experience, Project Understanding and Approach Financial, Regulatory and Contract Compliance and Certified MBE Status.

Subsequent to the public discussion the Evaluation Committee adjusted their scoring removing points from Credited MBE from Veolia Water North America-South, LLC and scored the respondents as follows:

CH2M Hill Engineers, Inc.....	91
Suez North America.....	75
U.S. Water/Wade Trim, LLC.....	82
Veolia Water North America-South, LLC.....	84

The Evaluation Committee thereafter determined it was appropriate to invite the top three ranked respondents to make oral presentations and provide clarification to their responses submitted to the City.

CH2M Hill Engineers, Inc., U.S. Water/Wade Trim. LLC and Veolia Water North America-South, LLC were notified of the request to present and address questions at the March 7, 2017, Evaluation Committee Meeting.

On March 7, 2017 the Evaluation Committee conducted oral presentations, discussion and questions with the three respondents. Following the presentations, discussion and questions, the Evaluation Committee re-scored each respondent based on the response and clarification presented. The final ranking was approved by the Evaluation Committee as follows:

CH2M Hill Engineers, Inc.....	91
U.S. Water/Wade Trim, LLC.....	82
Veolia Water North America-South, LLC.....	81

RECOMMENDATION:

Ranking of the respondents based on the scoring:

- 1st CH2M Hill Engineering, Inc.
- 2nd U.S. Water/Wade Trim, LLC
- 3rd Veolia Water North America-South, LLC

The five (5) member Evaluation Committee recommends the City Manager, after conducting her due diligence, concur with the ranking of the respondents as listed above and recommend that the City Commission approve the ranking and authorize the City Manager to negotiate with the 1st ranked respondent, CH2M Hill Engineering, Inc. and in accordance with Florida Statutes then negotiate with 2nd ranked and then 3rd ranked if an impasse is reached.

CONTACT PERSONS:

Jeffrey Thompson, P.E. Director NMB Water
Joel Wasserman, CPPO, Chief Procurement Officer

Approved and may be placed on the April 3, 2017 Special Commission Meeting Agenda.

Approved

Denied

By: 
Ana M. Garcia, ICMA-CM, City Manager

March 22, 2017
Date



Summary of Average Scores Round 1

	C1 - Technical Resources, Capabilities and Proximity (25)	C2 - Key Staffing, Organization and Single Point Accountability (25)	C3 - Relevant Project Experience (20)	C4 - Project Understanding and Approach (20)	C5 - Financial, Regulatory and Contract Compliance (10)	C6 - Certified MBE (2)	AVG Total
CH2M Hill	23	23	18	18	9	0	91
Suez N.A.	19	18	15	16	8	0	75
US Water - WT	20	20	16	17	8	0	82
Veolia Water N.A.	21	20	18	17	8	0	84

Summary of Average Scores Respondents Presentation

	C1 - Technical Resources, Capabilities and Proximity (25)	C2 - Key Staffing, Organization and Single Point Accountability (25)	C3 - Relevant Project Experience (20)	C4 - Project Understanding and Approach (20)	C5 - Financial, Regulatory and Contract Compliance (10)	C6 - Certified MBE (2)	AVG Total
CH2M Hill	23	23	18	18	8	0	91
US Water - WT	20	20	17	17	8	0	82
Veolia Water N.A.	21	19	17	17	8	0	81



MEMORANDUM

To: Procurement Management Division

From: The Evaluation Committee

Re: Recommendation to Negotiate

SOLICITATION: RFQ 2016 08, NMB Water Operations, Maintenance and Program Management Services

MEETING DATE: March 7, 2017

The below signed Evaluation Committee, having reviewed the above referenced responses, make our recommendation as follows:

CH2M - 91

U.S. Water/Wade Trim - 82

Veolia Water North America - South - 81

By signing below, I am agreeing with the Committee's decision.

Reviewer 1 *[Signature]*

Reviewer 2 *Clarence M. Cernow*

Reviewer 3 *[Signature]*

Reviewer 4 *[Signature]*

Reviewer 5 *[Signature]*

Due to the file size the response received by the city from CH2M Hill Engineers, Inc., Suez North America, U.S. Water/Wade Trim. LLC and Veolia Water North America-South, LLC. to RFQ-2016-08, NMB Water Operations, Maintenance and Program Management Services may be found on the city's website at the following link:

http://www.citynmb.com/index.asp?Type=B_EV&SEC={87C05223-A2FB-430D-9611-04F4E9CC5A57}&DE={22302E38-00DE-48D8-8C13-4A4494C174A1}

Additionally, copies are on file with the City's Procurement Management Division and on file with the City Clerk.

RESOLUTION NO. R2017-38

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH MIAMI BEACH, FLORIDA ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER WHO CONCURS WITH THE EVALUATION COMMITTEE AND APPROVING THE RANKING OF THE THREE (3) MOST HIGHLY QUALIFIED FIRMS THAT RESPONDED TO REQUEST FOR QUALIFICATIONS NO. 2016-08 “NMB WATER OPERATIONS, MAINTENANCE, AND PROGRAM MANAGEMENT SERVICES” TO PERFORM THE SERVICES FOR THE CITY OF NORTH MIAMI BEACH’S WATER AND WASTEWATER UTILITY; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH THE TOP-RANKED, MOST-QUALIFIED FIRM AND, IF NEGOTIATIONS ARE UNSUCCESSFUL, WITH THE NEXT HIGHEST RANKED FIRM SUCCESSIVELY, UNTIL AN ACCEPTABLE AGREEMENT CAN BE RECOMMENDED FOR CITY COMMISSION APPROVAL.

WHEREAS, the City of North Miami Beach (“City”) issued Request for Qualifications No. 2016-08 (“RFQ”) for NMB Water Operations, Maintenance and Program Services (“NMB Water Program”); and

WHEREAS, RFQ Notices were electronically mailed to over 600 potential, local and national vendors on November 18, 2016, as well as advertised in the Daily Business Review and Miami Herald on November 22, 2016; and

WHEREAS, on January 26, 2017, responses were received from four (4) respondents: CH2M Hill Engineers, Inc. (“CH2M Hill”), Suez North America (“Suez”), U.S. Water/Wade Trim, LLC (“U.S. Water/Wade Trim”) and Veolia Water North America-South, LLC (“Veolia”); and

WHEREAS, the City Manager established an Evaluation Committee comprised of the Deputy City Manager, the Director of Human Resources, the Finance Director, the Chairperson of the Public Utilities Commission, a Senior Professional Engineer from Miami-Dade County Water and Sewer Department and the Director of NMB Water as an ex-officio non-voting member; and

WHEREAS, on February 8, 2017, the Evaluation Committee held a public meeting to “Kick-Off” the process, distribute the solicitation materials, discussion the process, guidelines, scope of the Committee and answer any questions; and

WHEREAS, on February 21, 2017, the Evaluation Committee held a public meeting and discussed the responses and established evaluation criteria of Technical Resources, Capabilities and Proximity, Key Staffing, Organization, Single Point Accountability, Relevant Project Experience, Project Understanding and Approach, Financial, Regulatory, and Contract Compliance and Certified MBE Status; and

WHEREAS, the Evaluation Committee’s initial scoring of the four (4) respondents at the February 21, 2017, meeting was as follows:

RESOLUTION NO. R2017-38

CH2M Hill Engineers, Inc. (“CH2M”).....	91
Suez North America (“Suez”).....	75
U.S. Water/Wade Trim, LLC (“US Water/Wade Trim”).....	82
Veolia Water North America-South, LLC (“Veolia”).....	84; and

WHEREAS, the Evaluation Committee thereafter determined it was in the City’s best interests to invite the three (3) top-ranked respondents, CH2M, US Water/Wade Trim and Veolia, to make oral presentations, provide clarification to their responses, and answer Committee questions; and

WHEREAS, on March 7, 2017, the Evaluation Committee held a public meeting and the three top-ranked respondents made oral presentations and responded to Committee questions, after the presentation’s and discussion, the Evaluation Committee re-scored each respondent based on the RFQ responses, oral presentations, and discussion, the scoring was as follows:

CH2M.....	91
US Water/Wade Trim.....	82
Veolia.....	81

WHEREAS, at the conclusion of the rigorous review and analysis by the Evaluation Committee, a recommended final ranking of the three top-ranked respondents, 1st ranked CH2M, 2nd ranked US Water/Wade Trim, and 3rd ranked Veolia, was submitted to the City Manager for her consideration; and

WHEREAS, the City Manager conducted her own due diligence, she communicated with two agencies engaged in contract services with the top-ranked respondent, CH2M, reviewed their international experience with the transition process, available experts in various disciplines, financial information and experience with the AFSCME Union, and after an exhaustive review concurs with the Evaluation Committee and is seeking approval from the City Commission to accept the ranking and authorize negotiations with top-ranked respondents in accordance with Florida law; and

WHEREAS, the Mayor and City Commission find it to be in the best interests of the City to accept the ranking of the respondents as specified herein and authorize the City Manager to negotiate an agreement with the top-ranked CH2M, and if negotiations are unsuccessful, with the next highest ranked firm successively, until an acceptable agreement can be recommended for City Commission consideration and approval.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of North Miami Beach, Florida.

Section 1. The foregoing recitals are true and correct.

Section 2. The Mayor and City Commission hereby approve and accept the rankings of the Evaluation Committee:

- 1) CH2M Hill Engineering, Inc.
- 2) U.S. Water/Wade Trim, LLC

3) Veolia Water North America-South, LLC

The foregoing rankings do not vest contractual rights on any of the foregoing parties.

Section 3. The City Manager or designee is hereby authorized and directed to negotiate with CH2M as the first-ranked respondent, or if negotiations are unsuccessful, to negotiate with US Water/Wade Trim, as the second-ranked respondent, or if negotiations are unsuccessful, to negotiate with Veolia, as the third-ranked respondent and upon successful negotiations, present to the Mayor and City Commission an agreement, in a form acceptable to the City Attorney, for the operations, maintenance and program services of NMB Water, for consideration and approval.

APPROVED AND ADOPTED by the City of North Miami Beach City Commission at the regular meeting assembled this 3rd day of **April, 2017**.

ATTEST:

PAMELA L. LATIMORE
CITY CLERK

(CITY SEAL)

GEORGE VALLEJO
MAYOR

APPROVED AS TO FORM, LANGUAGE
& FOR EXECUTION:

JOSE SMITH
CITY ATTORNEY

Sponsored by: Mayor and City Commission